

## **Important Information Regarding the Contents of this Document**

Please note that the policies and information presented in this document are current through the date given below. The documents made available within the [Center's Conservation Districts web pages](#) are intended to serve as a guide for the policies set by each Conservation District. While these policies may in fact be current at the time of your viewing, it is strongly recommended to contact the relevant Conservation District for the most current version.

Document Current Date: April 12, 2020

# Cambria County Dirt & Gravel Low Volume Roads Program

## Quality Assurance Board Standards

### Quality Control

1. All projects shall maintain or improve water quality in the long term.
2. All Projects shall be completed according to the approved work plans. Revision or time extensions must be approved by action of the QAB. A formal written notice is required for the QAB Board to act upon any revision or time extension.
3. All participants shall develop and implement an Erosion and Sediment Control Plan for each project. Erosion and sediment control structures shall be installed according to the construction details provided in the "Erosion and Sediment Pollution Control Program Manual."
4. All practices and materials shall comply with the non-polluting standards set forth by the State Conservation Commission.
5. As needed, any drainage improvements shall precede any surfacing improvements.
6. Limestone being applied as a road surface material shall reach a final depth of no less than 6". Limestone depth is recommended to be 8".
7. Rock-lined channels shall have a minimum rock size of R-4 rip-rap unless native rock is being used.
8. Seeding and mulching activities shall comply with Chapter 102, Erosion Control, standards.
  - a. Mulch shall be applied at no less than 3 tons per acre.
  - b. Disturbed areas shall be stabilized within 4 days of inactivity.
  - c. Permanent stabilization is considered to be a uniform coverage of 70% across the disturbed area.
9. All earth disturbance or stream/wetland encroachment activities shall comply with the rules and regulations outlines in Chapter 102, Erosion Control, and Chapter 105, Dam Safety and Waterway Management, respectively.
10. Any activity impacting a stream or wetland shall require the acquisition of the appropriate permit.
11. Driving Surface Aggregate (DSA) shall be placed in a single pass method. DSA will not be placed before April 1<sup>st</sup> or after September 30<sup>th</sup>.
12. Round pipes over 36" in diameter are not permitted for use in DGLVR funded stream crossings. Oval or squash pipes are acceptable. This applies only to stream crossing replacements. Round crosspipes are standard and acceptable for road drainage.
13. Any project that amounts more than \$25,000.00, has to pay prevailing wage. It is the municipalities and/or agencies responsibility to make sure that prevailing wage is being paid.
14. A pre-construction meeting is required to be held by the municipality and/or agency involving the Cambria County Conservation District, engineers and all construction workers (including municipality and/or workers and contracted workers).
15. Failure to provide the proper notification prior to construction may result up to a 10% contract reduction at the discretion of the board.
16. Questions regarding regulations or proper procedures shall be directed to the Cambria County Conservation District at (814) 472-2120.

### **Criteria for Equal Access**

1. Correspondence on all program information and updates shall be sent to all eligible municipalities and agencies.
2. Applications with a specific deadline shall be sent to all eligible municipalities and agencies.
3. Special efforts shall be made to enlist the cooperation of participants through phone calls, written correspondence and site visits.
4. Program information shall be disseminated to the public through the media and agency newsletter.
5. Quality Assurance Board (QAB) meetings having formal actions shall be open to the public and follow the requirements of the sunshine law.
6. The QAB shall prohibit discrimination on the basis of race, color, national origin, gender, religion, age, disability, political beliefs, sexual orientation and marital or family status.

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Revised policies were approved by motion at the Conservation District Board's monthly meeting on August 12, 2020 that was advertised by the Sunshine Law Requirements.