

Important Information Regarding the Contents of this Document

Please note that the policies and information presented in this document are current through the date given below. The documents made available within the [Center's Conservation Districts web pages](#) are intended to serve as a guide for the policies set by each Conservation District. While these policies may in fact be current at the time of your viewing, it is strongly recommended to contact the relevant Conservation District for the most current version.

Document Current Date: January 6, 2016

Engineering Cost Policy

Dirt, Gravel and Low Volume Road Program

Engineering costs, as a part of a Dirt, Gravel or Low Volume Road Project application, must be included as part of the original application by the municipality. Engineering costs after the project has been awarded will not be considered. Engineering costs must also appear in the application as engineering costs, not included as labor costs.

Policy adopted on January 6, 2016.

The following is offered as guidance to calculate the amount of engineering fees eligible for payment under DGLVR applications submitted to the District for consideration.

1. Engineering fees may exceed those eligible for payment by the program; however, those expenses are the responsibility of the grant recipient.
2. Figure out the total cost of the project, without engineering costs. This does not include any “in kind” contributions made to the project by the applicant.
 - a. Example: Materials + Equipment + Labor = \$9,000
 - b. Take the cost of the project and divide by 0.9. ($\$9,000 / .9 = \$10,000$)
 - c. Subtract the project cost from the amount calculated in b. above. This is the total amount eligible for payment as engineering through the grant. ($\$10,000 - \$9,000 = \$1,000$ (eligible engineering expenses))

