

## **Important Information Regarding the Contents of this Document**

Please note that the policies and information presented in this document are current through the date given below. The documents made available within the [Center's Conservation Districts web pages](#) are intended to serve as a guide for the policies set by each Conservation District. While these policies may in fact be current at the time of your viewing, it is strongly recommended to contact the relevant Conservation District for the most current version.

**Document Current Date: May 27, 2015**

# DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE MONROE COUNTY CONSERVATION DISTRICT GRANT APPLICATION

Project Location: County _____		Project Location: Municipality _____		<b>District Use Only</b>	
ESM Certified Person _____		Position _____		Application Type: <input type="checkbox"/> DGR <input type="checkbox"/> LVR	
		Certification Date _____		Work Site ID: _____	
Date Received: _____					
Official Name of Applying Agency _____					
Mailing Address _____					
Contact Person _____		Phone _____		Fax _____	
E-Mail _____					

Road Name / ID Number _____		Affected Stream or Tributary _____	
Proposed Project Start Date _____		Proposed Project Completion Date _____	
		Existing Road Surface Type: <input type="checkbox"/> Unpaved <input type="checkbox"/> Paved	
Is project considered an emergency? <input type="checkbox"/> Yes <input type="checkbox"/> No			

1. The applicant is required to identify and obtain all necessary permits before starting the project.
2. The applicant is required to obtain the DSA Specification and Certification form prior to DSA placement.
3. Complete Attachment B "Project Work Plan" including a sketch of proposed project. Attach a location map with the project highlighted.
4. Environmental problems to be corrected (**provide photos**):
  - Direct to Stream Discharge     Eroded Ditches     Entrenched Road Surface
  - Unstable/Steep Road Banks     Groundwater in Road Bed     Saturated Ditches     Lack of Road Crown
  - Lack of Cross Pipes/Drains     Excessive Loss of Road Fines     Excessive Road Shading     Eroded Turnouts/Pipe Outfalls
  - Undersized Stream Crossings     Stream Bank Erosion/Scour     Other \_\_\_\_\_
5. Identify the proposed work elements:
  - Ditches Improved     Ditch Outlets Added     Off Right-of-Way Improvements
  - Road Banks Improved     Road Base Improved     Road Surface Stabilized     Vegetative Management
  - Stream Crossings Improved     Stable Overflow Added     Storm Water Improvements     Other \_\_\_\_\_
6. Project cost estimate: (summarize costs here and attach detailed documentation if needed)

<u>Grant Requested Funds</u>			<u>In-Kind Contributions</u>		
Materials	Equipment	Labor	Materials	Equipment	Labor
See Attachment A1			See Attachment A2		

Grant Requested..... \$ _____
In-Kind Contributions..... \$ _____
Total Project Value..... \$ _____

\_\_\_\_\_ Applicant Signature \_\_\_\_\_ Date



SECTION 9106 OF THE PENNSYLVANIA VEHICLE CODE  
**DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE**  
**DETAILED ESTIMATED PROJECT EXPENDITURES**  
**GRANT REQUESTED FUNDS**

Use best estimates and complete as much info as possible.

Materials			
Type	Unit Cost	Qty	Cost \$
<b>Total Materials \$</b>			

Equipment			
Type	Hours	FEMA* Rate/Hr	Cost \$
<b>Total Equipment \$</b>			

Labor			
Type	Rate/Hr	Hours	Cost \$
<b>Total Labor \$</b>			

\* FEMA rates are only applicable where municipality-owned equipment is used otherwise use contracted rates.

\*Prevailing wage may apply to projects over \$25,000 when a contractor is involved.

**Total Grant Requested: \$** \_\_\_\_\_ (materials + equipment + labor)

\_\_\_\_\_ Applicant

\_\_\_\_\_ County

\_\_\_\_\_ Road Name / ID Number

\_\_\_\_\_ Date

SECTION 9106 OF THE PENNSYLVANIA VEHICLE CODE  
**DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE**  
**DETAILED ESTIMATED PROJECT EXPENDITURES**  
**IN-KIND FUNDS**

Use best estimates and complete as much info as possible.

Materials			
Type	Unit Cost	Qty	Cost \$
<b>Total Materials \$</b>			

Equipment			
Type	Hours	FEMA* Rate/Hr	Cost \$
<b>Total Equipment \$</b>			

Labor			
Type	Rate/Hr	Hours	Cost \$
<b>Total Labor \$</b>			

\* FEMA rates are only applicable where municipality-owned equipment is used otherwise use contracted rates.

\*Prevailing wage may apply to projects over \$25,000 when a contractor is involved.

**Total In-Kind Contributions: \$** \_\_\_\_\_ (materials + equipment + labor)

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
County

\_\_\_\_\_  
Road Name / ID Number

\_\_\_\_\_  
Date