

Pre-Application Meeting Checklist for Stream Crossings DGR LVR Date: _____

Applicant: _____ Road Name: _____ LAT/LONG: _____

Applicant Reps: _____

CD Reps: _____

Additional Attendees: _____

Summarizes discussion points for an initial on-site meeting prior to application. More information in Chapter 3 of the DGLVR Stream Crossing Technical Manual.

Site Eligibility

- Publicly owned road** (Is road open to public vehicles at least 2 weeks per year?)
- LVR <500 ADT** (count required before contract can be signed)
- ESM certification** (person in charge of project for applicant has recent (last 5 years) ESM certification)
- Stream Crossing Eligibility**
 - **Complete stream crossing evaluation form and keep copy in file**
 - Automatically eligible (Existing Structure under 4', see section 7.1.2.2)
 - Existing Structure over 4' equivalent
 - Structure opening to bankfull channel width ratio of 75% or less?
 - Structure Width: _____ Ft
 - Bankfull Width: _____ Ft
 - Structure to Bankfull Width Ratio: _____ %
- DGLVR Standard Exemptions (section 7.1.3)**
 - Automatically Exempted if a bankfull width of 4' or less and:
 - Defined bed and bank not more than 500' upslope of the road, or,
 - 20 acres or less drainage area
 - SCC DGLVR Standard Exemption available on a case by case basis for crossings that don't meet automatic exemption criteria

Logistical Discussion Points

- Timelines** (application deadline, permits, bidding, contracting, and construction)
- Ranking** (discuss ranking process with applicant)
 - If you know this project will/will not be competitive based on-site conditions or budgets, be realistic with potential grant applicant.
- Phased Projects** (large projects may be funded in separate phases (road fill, drainage, DSA))
- County-specific policies** (ranking criteria, in-kind, maintenance policies, paying for asphalt, etc.)
- Work performed by?** Applicant _____ Contractor _____
- Reminders** (standard bidding, prevailing wage (\$25,000 project value threshold), PA One-Call, Utilities)

Project-Specific Discussion Points

- Discuss/Introduce Goals & Objectives of DGLVR Program Stream Crossings**
 - Restore stream through road profile
 - Protects structure and ensure lifespan
 - Flood Resiliency
 - Reduced Maintenance
 - Full Aquatic Organism Passage
 - Ensure applicant understands level of effort and equipment to get material into crossing structure and extent of work upstream and downstream
- Professional Design Services**
 - See predesign meeting checklist
 - Discuss DGLVR Stream Crossing Standard (see checklist):
 - opening size
 - streambed work needed, (grade controls, low flow channel, bank margins)
 - streambed material needs to be specified (replicate size of natural streambed)

