**Pre-Construction Site Visit Checklist □ D&GR □LVR**

**Applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Road Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_**

**Applicant Reps: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CD Reps: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Contractors Present: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Others Present: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Logistical Discussion Points**

* **Proposed** **start date**: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  **Proposed completion date**:\_\_\_\_\_\_\_\_\_\_\_\_\_\_
* **CD Notification**: \_\_\_\_\_\_\_\_\_days before project work begins by applicant
* **Timelines** (mobilization, demobilization, project phases)
* **Project Overview / Changes:** (overview workplan, procedures for changes in project scope, timeline, cost)
* **Notifications** (PA One-Call, 911 services, notify impacted landowners, road closures, signage)
* **Site Marking** (Considerer **painting or flagging** features on the road before or during the meeting)
* **Level of on-site CD involvement/oversite** (at a minimum, the District should be on site when the project starts, and whenever a new practice or phase of the project begins)
* **Receipts** (must be kept for reimbursement, including time and equipment usage)
* **Final inspection** (plans for project closeout upon completion of work)

**Project-Specific Discussion Points**

* **Erosion and sediment controls** (what is needed and who is responsible)
* **Landowner agreements** (signed for work outside ROW)
* **Staging** **or storage areas** (for equipment and materials storage if necessary)
* **Crosspipes** (review location, angle, **depth**, fill for cover, transitions, and headwalls/endwalls/aprons)
* **ESMP locations** (review location and expectations for other **ESM Practices** such as mattresses, underdrain, etc.)

**Fill Projects**

* **Place and compact in lifts** (fill should compacted in layers no thicker than 12 inches)
* **Access road connectivity** (transitions to intersections, lanes, and driveways)

**DSA Projects**

* **Testing (has DSA been tested and met SCC specifications)**
* **Pre-placement preparations for DSA**
* **Drainage/base stability** (all drainage and base work is done, new fill adequately settled)
* **Crowned** (road base **crowned** or side sloped at 4-6%)
* **Paving Prep (Keys** required where placement starts/stops, **paving notch** recommended along road if possible)
* **Weather** (seasonal limitations, and contingencies for weather related issues)
* **Delivery Logistics** (# of trucks; turnaround points; spec sheet accompanies first   
  load; weigh slips and receipts, optimum moisture; truck tarps; quarry contact:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_)

**Stream Crossing Projects**

* **Permits** (in place before work begins, meet any seasonal restrictions)
* **Construction plan** (timeline, traffic, pump-around or bypass for stream)
* **Stream simulation** (elevation, slope, grade control, and replicating streamthrough structure)

Notes: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_