

Contract # _____ Road Name: _____
Contract Amendment (2025)

Dirt, Gravel, and Low Volume Road Maintenance Project
Amendment # _____ to Agreement Between
_____ Conservation District (district)
and

(project participant grant recipient)

Whereas, ~~the~~ agreement # _____ required the ~~project participant grant recipient~~ recipient to perform a road maintenance project (“project”) in accordance with an Application and Work Plan attached to the agreement on _____ road.

~~Whereas, the agreement required the district to fund the eligible costs of the project in an amount up to, but not exceeding \$.~~

~~Whereas, the project participant underestimated the amount of money that it would need to complete the project in accordance with an Application and Work Plan attached to the agreement.~~

~~Whereas, the district is able to provide addition time or eligible funds to the project participant grant recipient as long as the funds are used to complete the project as specified in the Application and Work Plan attached to the agreement, or any amendments attached to this from and the total additional funds are no more than 40% (or more with SCC approval) of the amount of money included in the original agreement.~~

Whereas paragraph 15 of the agreement requires any amendment of the agreement to be in writing and signed by both parties.

Whereas, the parties now wish to amend the agreement.

Now therefore, intending to be legally bound, the parties agree as follows:

(check all that apply)

Amendment of Contract Amount: Paragraph 6 is amended to read as follows:
(6) The district agrees to ~~provide fund the eligible project costs for this project additional monies to fund the eligible costs for the~~ project in an amount up to, but not exceeding \$ _____ 44 . ~~The maximum amount payable to project participant grant recipient for the entire project is increased to \$.~~

Amendment of Contract Completion Date: Paragraph 14 is amended to read as follows:
(14) The grant recipient shall complete project no later than _____. The district agrees to extend the project completion date to _____. The project participant grant recipient agrees to complete the project by this extended date.

52
53
54
55
56
57
58
59
60
61
62
63
64
65
66
67
68
69
70
71
72
73
74
75
76
77
78
79

Amendment of Contract Workplan: ~~The district agrees to the proposed changes to the project workplan attached to this amendment. Attachment A is deleted and replaced with “Attachment A – Revised [date of revision]”.~~ **TEMPORARY NOTE: This new choice is provided as an optional tool for CDs to use. You do not have to use this amendment to change the scope of a project.**

~~3. — Except as amended hereby, the original agreement remains in full force and effect.~~

Except as amended hereby, the original agreement remains in full force and effect.

Wherefore, the parties have set their hands on the date indicated, intending to be bound hereby.

For the District:
recipient:

For the project participant grant

(Signed) (Date)

(Signed) (Date)

(Print Name)

(Print Name)

(Title)

(Title)

80 SECTION 9106 OF THE PENNSYLVANIA VEHICLE CODE
81 DIRT, GRAVEL AND LOW VOLUME ROAD MAINTENANCE
82 Amendment Instructions
83

84 The following instructions pertain to the Dirt, Gravel and Low Volume Road Maintenance
85 Program Contract Amendment.

86
87 **UPDATE INSTRUCTUINS ONCE FORM IS FINALIZED**
88

89 **Header Information:**

- 90 • **Amendment #** _____ – The unique number that identifies this amendment.
- 91 • _____ **Conservation District** – Conservation district name.
- 92 • **And** _____ – The recipient of the Dirt, Gravel, and Low Volume Road
93 Maintenance grant (~~Project Participant~~ grant recipient)

94
95 **Original Contract Information:**

- 96 • **...not exceeding \$** _____ – The total amount originally contracted for this
97 project.

98
99 **Parties agree as follows:**

100 **(1):**

- 101 • **...not exceeding \$** _____ – The additional funds being made available to
102 complete the work. This amount cannot be greater than 40% of the amount originally
103 awarded. For example, if the original contract's grant was for \$10,000 then the
104 maximum amendment allowed is \$4,000.
- 105 • **...entire project is increased to \$** _____ – The sum total of the original
106 contract plus the amendment. Using the example above, this would be \$14,000
107 (\$10,000 + \$4,000). If multiple amendments are used, the total of those amendments
108 is limited to 40% of the original contract amount.

109 **(2):**

- 110 • **...extend the project completion date to** _____ – The amended expected
111 completion date of the project.

112
113 **Finalizing the Contract:**

114 Once signed by both parties, this amendment must be retained with project files.

115
116
117