

PROJECT COMPLETION REPORT (2026)

PA State Conservation Commission: Dirt, Gravel and Low Volume Road Program

This form is intended to summarize expenses and deliverables for one project

Contract # _____

_____ County	_____ Municipality	_____ Date	<i>funding source:</i> DGR LVR (unpaved) (paved)
_____ Grant Recipient	_____ Site ID	_____ Road Name / ID #	

DGLVR Program Grant Funds

Actual expenses totaled based on receipts and reimbursements.

Grant Commitments: (contracted amounts)

A) Contract Amount \$ _____

B) Amendments (if applicable) \$ _____

C) Total Committed (A+B) \$ _____

Grant Expenditures: (receipts required)

CD only pays grant recipient directly. Contractor/Engineer paid by grant recipient.

D) Grant Recipient Expenses \$ _____

E) Contractor Expenses \$ _____

F) Engineer Expenses \$ _____

G) Total DGLVR Funds Paid (D+E+F) \$ _____

In-Kind Contributions

Goods/services from grant recipient and other sources (not reimbursed)

In-Kind From Grant Recipient: (not grant reimbursed)

H) In-Kind Project Costs \$ _____

I) In-Kind Engineer Costs \$ _____

In-Kind From Other Sources: (not grant reimbursed)

J) Total Other Sources \$ _____

Describe sources:

K) Total In-Kind (H+I+J) \$ _____

Project Notes:

I attest that all work elements proposed in the project contract have been completed to the extent invoiced and in accordance with all contract agreements.

Conservation District Rep.

Grant Recipient Rep.

Sign *Date*

Sign *Date*

Print Name

Print Name

PROJECT COMPLETION REPORT

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ACTUAL Deliverables for a single project, including both grant-funded and in-kind.

(ft) indicates length of feature along road, not height or depth for dimensional practices

General

Average Road Width (ft) _____

Ditches and Outlets

Turnouts (#) _____

New Cross Pipes (#) _____

Replaced Cross Pipes (#) _____

Through-the-bank Pipes (#) _____

Drop Inlets (#) _____

Storm Sewer (ft) _____

Ditch Stabilized (ft) _____

Inlets/Outlets Stabilized (sq ft) _____

Ditches Eliminated (ft) _____

Road Base

Road Fill (tons) _____

Full Depth Reclamation (ft) _____

Shallow Surface Grinds (ft) _____

Geosynthetics in road base (ft) _____

Underdrain (ft) _____

French Mattress (ft) _____

Slide Repair (ft) _____

Road Surfacing

DSA (tons) _____

Chip Seal (ft) _____

Paving (ft) _____

Dust Suppressant (ft) _____

Grade Breaks / BB Dips (#) _____

Structural Stormwater Improvements

Practice(s) Installed (i.e., rain garden, infiltration bed, infiltration swale, detention pond, level spreader, etc.)

Area of Practice (sq ft) _____

Storage Vol. of Practice (cu ft) _____

Off Right of Way Improvements

Driveway / Lane Pipes (#) _____

Surface Drainage Features (#) _____

Swales / Bank Benches (ft) _____

Other Practices

Road/Stream Bank Stabilization (ft) _____

In-Stream Structures (#) _____

High Water Bypass (#) _____

Other practices not listed here: _____

Stream Crossing Replacements

Number of Stream Crossing Replacements Completed in this Project (Level 1, 2, and 3) _____

For each stream crossing, complete a "Stream Crossing Completion Report" and attach to this report

STREAM CROSSING COMPLETION REPORT

This form must be completed for each stream crossing replaced with DGLVR funds or claimed as in kind.

Complete for ALL Stream Crossings

Site Information	
Latitude	_____
Longitude	_____
Watershed Size (acres) <i>1 sq mi = 640 acres</i>	_____
Bankfull Channel Width (ft)	_____
Chapter 93 Designation	_____
Natural Reproduction Trout Stream (Y/N)	_____

Crossing Information	
Existing Opening Width (ft)	_____
Existing Structure Type	_____
New Structure Type	_____
New Opening Width (ft)	_____
New Opening Height (ft) <i>(thalweg to top of structure)</i>	_____
New Structure Length (ft)	_____

Stream Crossing Replacement Notes

Crossing Level

Level 1 (Standard)

Level 2

Level 3

Complete for Level 1 and 2 Stream Crossings

Financial Information (this crossing only)	
Structure Cost (structure only)	\$ _____
Installation Cost (including stream work)	\$ _____
Total Cost (total above, or leave above blank for lump sum payments)	\$ _____
Engineering Cost	\$ _____

These figures should include In-Kind + DGLVR grant to represent the entire cost of the crossing.

Reconstructed Reach of Stream Channel	
Upstream Length (ft)	_____
Downstream Length (ft)	_____
Slope (%)	_____
Grade Controls (#)	_____

Stream Miles Reconnected	
<i>Work with CDGRS/SCC to obtain these numbers.</i>	
US Length Reconnected (mi)	_____
DS Length Reconnected (mi)	_____